

CEU Expense Form (revised September 1, 2009)

Name:									
Reason For travel:									
Air Travel (Please enter outbound and inbound flights separately)									
Date	From	To			Cost				
							Total		
Air Equivalent									
Entitlement	Cranbrook	\$430	Ft St John	\$470	Kamloops	\$360	Kelowna	\$380	
	Nelson	\$420	Pr George	\$325	Terrace	\$470	Vernon	\$380	
Year/Make/Model Of Vehicle									
Date	From	To		KM Driven	Amount Claimed		Total		
							Total		
Other Transportation (Taxi, Ferry, Bus, etc)									
Date	Type	From		To		Cost		Total	
								Total	
Mileage (\$0.51/KM)									
Year/Make/Model Of Vehicle									
Date	From	To		KM Driven	Amount Claimed		Total		
							Total		
Miscellaneous Expenses									
Date	Description						Amount	Total	
								Total	
Accommodations/Accommodation Equivalent									
Date	Hotel Name Or Enter "Hotel Equivalent"					Amount Claimed		Total	
								Total	
Meals/Incidental (Breakfast \$12.50; Lunch \$14.50; Dinner \$25.50; Incidental \$8.00)									
Date	Breakfast	Lunch	Dinner	Incidental	Total Claimed		Total		
							Total		
Total Expenses									
Advances									
Owing (Due)									
Signature:									
Authorization:									